



Linda Lyter, Executive Director
Grady M. Bowyer, Office Manager
Alice Long, Receptionist

(304) 558 0302 Tele
(304) 558 0660 Fax

STATE OF WEST VIRGINIA
Board of Funeral Service Examiners
179 Summers Street, Suite 319
Charleston, WV 25301

wvfuneralboard@wv.gov
www.wvfuneralboard.com

Board Meeting

June 5, 2023 @ 11:00 am

1. Board meeting convenes and establish quorum
2. Approve March 30, 2023 meeting minutes
3. Executive Session - Complaint Review - 2023-04, 2023-08, 2023-09, 2023-10 & 2023-11, 2023-12 & 2023-13.
4. Financial and P-card Reports for March, April, & May, 2023
5. Executive Director's Report - Office manager update, Code conflict, Lapsed Apprentice
6. Office Manager's Report - Renewals mailed / financial report, Fiber Optic install, New wireless connection (Frontier 7280), Procedural / Interpretative Rules 8 & 9,
7. CE roll-over (OSHA to General)
8. Study Guide (Fred)
9. Safety Committee information
10. Replacement of lay member (Rev. Paul R. Mateer / others?)
11. Items of Interest / Board Member Concerns
12. Next Meeting Date
13. Adjourn Meeting
14. Licenses to be signed (page 2)

Licenses to be signed

Funeral Service License

1. Savanna A. Morgret
2. Shawn T. Coen *
3. Daniel A. Davenport
4. Kelsey L. Baxter
5. Ashley N. Latham

Apprentice - FS

1. Andrea D. LaFontaine
2. April D. Binkney
3. Savanna L. Church

Apprentice-FD

1. Ronald A. Witt, Jr.

LIC / OIC Change

1. Roselawn FH**
2. Domico FH**

Funeral Home / Crematory

1. Century Cremations, Inc.
2. Shaffer Funeral Home, LLC.
3. Broyles-Shrewsbury FH

Crematory Operator

1. John H. Eader, Jr.
2. Sean R. Rice
3. William B. McCulla
4. Jeremiah J. Bowen
5. Kenneth C. Ritchie, III
6. Hannah C. Carpenter***

Courtesy Card

1. Sonya R. Patrick
2. Steven A. Rogowski, Jr.
3. Ryan S. Summers

*- Inactive to Active

** - Stamped and mailed 5/1/2023

** - Stamped and mailed 5/17/2023

*** - Never received wall certificate