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STATE OF WEST VIRGINIA  
Board of Funeral Service Examiners  
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..Board Meeting

March 30, 2023 @ 11:00 am

1. Board meeting convenes and establish quorum
2. Approve February 7, 2023 minutes
3. Executive Session - Complaint Review - 2023-01, 2023-02, 2023-04, 2023-06, 2023-07, 2023-08, 2023-09, 2023-10 & 2023-11
4. Financial and P-card Reports for February, 2023
5. Executive Director's Report - Legislative Update, Signature Stamps, Pay Increase, Confidential & Communications
6. Office Manager's Report - ICFSEB meeting, Web Page Update, Code of Conduct (Series 8), Update Series 4 Rule, Newsletter, Switch to Fiber Optic internet (Frontier)
7. Funeral Director Only Apprenticeship requirements
8. Courtesy Card Fees - surrounding states & verification for renewals
9. Reinstatement from Inactive (1991) to Active Funeral Service License (20 G, 4 O in file)
10. New CE Provider - Certified Safety Training
11. Items of Interest / Board Member Concerns
12. Next Meeting Date
13. Adjourn Meeting
14. Licenses to be signed (page 2)

**Licenses to be signed**

**Funeral Service License**

1. Adrian K. Sheets

**Apprentice - FS**

1. Lindsay M. Powell
2. Stacy W. Halfhill
3. Sarah L. Speis
4. Bailey B. Glodowski
5. Jesse J. Bradshaw
6. Brooke M. Haile

**Apprentice-FD**

1. Amanda G. Lockyer

**LIC / OIC Change**

1. Waybright FH
2. Tyler Mountain FH
3. Chapman Mortuary, Inc.
4. Johnson Tiller FH

**New Funeral Home / Crematory**

**Crematory Operator**

1. Jeannette R. Duncan
2. Kasey Waybright
3. Raymond J. Ford

**Courtesy Card**