

Eugene T. Fahey, President
Robert C. Fields, Secretary



Eric B. Nichols
Ronald D. Waybright
Richard Bishoff
Frederick H. Kitchen
Paul R. Mateer

Linda Lyter, Executive Director
Grady M. Bowyer, Office Manager
Beth A. Carter, Administrative Assistant

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STATE OF WEST VIRGINIA
Board of Funeral Service Examiners
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wvfuneralboard@wv.gov
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June 16, 2025
Board Meeting @ Noon
Birch room at Canaan Valley State Park

1. Board meeting convenes and establish quorum
2. Approve April 9, 2025 board meeting minutes
3. Executive Session - Complaint Review - 2025-00, 2025-01, 2025-02, 2025-03 and 2025-04
4. Financial and P-card Reports for April & May, 2025
5. Executive Director's Report - Executive orders, Pineville City Sales Tax, BRIM, CE waiver, CE Hardship
6. Office Manager's Report - Renewal report, Signature stamps, Video update
7. On-line Database (Grady)
7. Emergency rule filing (Grady)
8. Funeral Director waiver (Gene)
8. Apprentice Appeals (5TH year) (Grady)
9. Apprentice Renewals (payment) (Grady)
10. Items of Interest / Board Member Concerns
11. Next Meeting Date
12. Adjourn Meeting
13. Licenses to be signed (page 2)

Funeral Service License

1. Harleigh M. Wildesen
2. John K. Browning
3. Meredith R. Anderson

Apprentice FS

Courtesy Card

* - stamped and mailed

Funeral Director

Apprentice FD

1. Cory Jeffers

LIC Change

1. Foglesong-Casto FH*

Crematory Operator

1. Aaron Hott

Crematory

Funeral Home

1. Waybright Funeral Home