

**Eugene T. Fahey, President**  
**Robert C. Fields, Secretary**



**Eric B. Nichols**  
**Ronald D. Waybright**  
**Richard Bishoff**  
**Frederick H. Kitchen**  
**Paul R. Mateer**

**Linda Lyter, Executive Director**  
**Grady M. Bowyer, Office Manager**  
**Beth A. Carter, Administrative Assistant**

**(304) 558 0302 Tele**  
**(304) 558 0660 Fax**

**STATE OF WEST VIRGINIA**  
**Board of Funeral Service Examiners**  
**179 Summers Street, Suite 319**  
**Charleston, WV 25301**

**wvfuneralboard@wv.gov**  
**<https://wvfuneralboard.wv.gov>**

**August 6, 2025**  
**Board Meeting @ 11:00 am**

1. Board meeting convenes and establish quorum
2. Approve June 16, 2025 board meeting minutes
3. Executive Session - Complaint Review - 2025-00, 2025-01, 2025-02, 2025-03, 2025-05 & 2025-06
4. Financial and P-card Reports for June & July, 2025
5. Executive Director's Report - License for Alkaline Hydrolysis, SB712
6. Office Manager's Report - Renewal report, Mail issues, Return-to-Work,
7. On-line Database (Grady)
7. Emergency rule filing (Grady)
8. Green Burial (Matt Wickert)
9. Items of Interest / Board Member Concerns
10. Next Meeting Date
11. Adjourn Meeting
12. Licenses to be signed (page 2)

Funeral Service License

1. Amanda Lockyer
2. Crystal Randall

Funeral Director

1. Lana J. Hibbs

Crematory Operator

1. Sierra H. Neubert
2. Shiloh L. Harding
3. Jennifer L. Mowrey

Apprentice FS

1. Morticia Dyess
2. Shiloh Harding

Apprentice FD

1. Elizabeth Copenhaver

Crematory

Courtesy Card

LIC Change

Funeral Home

Facilities Closed

1. Dodd-Payne-Hess FH - Fayetteville
2. Wickline Funeral Home - Lindside
3. Lantz Funeral Home - Buckeye