

Eugene T. Fahey, President
Robert C. Fields, Secretary



Eric B. Nichols
Ronald D. Waybright
Richard Bishoff
Frederick H. Kitchen
Paul R. Mateer

Linda Lyter, Executive Director
Grady M. Bowyer, Office Manager
Beth A. Carter, Administrative Assistant

(304) 558 0302 Tele
(304) 558 0660 Fax

STATE OF WEST VIRGINIA
Board of Funeral Service Examiners
179 Summers Street, Suite 319
Charleston, WV 25301

wvfuneralboard@wv.gov
<https://wvfuneralboard.wv.gov>

April 9, 2025
Board Meeting @ 10:00 am

1. Board meeting convenes and establish quorum
2. Approve February 19, 2025 board meeting minutes
3. Executive Session - Complaint Review - 2025-00, 2025-01, 2025-02, Discussion on matters presented to the Board & possible Board initialed complaints
4. Financial and P-card Reports for February and March, 2025
5. Executive Director's Report - Legislative update, Meeting with Tyler Technology (Renewals), Administrative assistant
6. Office Manager's Report - Upcoming renewals, computer updates
7. Crematory Operator reinstatements
8. Natural Organic Reduction (WV House)
9. Signature stamps
10. Items of Interest / Board Member Concerns
11. Next Meeting Date
12. Adjourn Meeting
13. Licenses to be signed (page 2)

Funeral Service License

1. Joshua D. Poe
2. Emily J. Kelly
3. Sarah L. Speis

Apprentice FS

1. Danielle D. Boyce

Courtesy Card

Funeral Director

1. David L. Dunlap

Apprentice FD

LIC Change

1. Terra Alta FH

Crematory Operator

1. Francis J. Blewitt
2. James M. Nemith

Crematory

Funeral Home