Eugene T. Fahey, President Robert C. Fields, Secretary



Eric B. Nichols Ronald D. Waybright Richard Bishoff Frederick H. Kitchen Paul R. Mateer

Linda Lyter, Executive Director Grady M. Bowyer, Office Manager Alice T. Long, Receptionist

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## STATE OF WEST VIRGINIA Board of Funeral Service Examiners 179 Summers Street, Suite 319 Charleston, WV 25301

wvfuneralboard@wv.gov https://wvfuneralboard.wv.gov

- August 1, 2024 Board Meeting @ 11:00 am
- 1. Board meeting convenes and establish quorum
- 2. Approve June 10, 2024 board meeting minutes
- 3. Executive Session Complaint Review -
- 4. Financial and P-card Reports for June & July, 2024
- 5. Executive Director's Report 2025 Budget
- 6. Office Manager's Report License Renewal report, LRR Test Review
- 7. Rules for 2025 Legislative Session
- 8. LIC / CO Requirements & 90 day Extension
- 9. CO Required if not dealing with the public,
- 10. Items of Interest / Board Member Concerns
- 11. Next Meeting Date
- 12. Adjourn Meeting
- 13. Licenses to be signed (page 2)

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Funeral Service License Funeral Director Crematory Operator

Apprentice FS Apprentice FD Crematory

Courtesy Card LIC Change