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STATE OF WEST VIRGINIA  
Board of Funeral Service Examiners  
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## Board Meeting

January 9, 2024 @ 11:00 am

1. Board meeting convenes and establish quorum
2. Welcome new public member - Rev. Paul R. Mateer
3. Approve November 9, 2023 board meeting minutes
4. Executive Session - Complaint Review - 2023-08, 2024-01, 2024-02, 2024-03 & 2024-04
5. Financial and P-card Reports for November and December, 2023
6. Executive Director's Report - Credit Card processing, Sanitarian's request, Purchasing Audit,
7. Office Manager's Report - CE Provider renewals, FY2022-2023 Legislative Report submission, Apprentice quarterly reports
8. Discussion and Approval of Emergency Rule Changes
9. Discussion and Approval of Code changes
10. Inspector resignation / Approve new inspector - Terry Bollinger
11. New CE Provider
12. Items of Interest / Board Member Concerns
13. Next Meeting Date
14. Adjourn Meeting
15. Licenses to be signed (page 2)

**Licenses to be signed**

**Funeral Service License**

1. Samuel N. Stump \*\*
2. Stephen A. Ball

**Apprentice - FS**

1. Kelsey D. Robinson
2. Travis L. Copenhaver
3. Jacob I. Cooper
4. Jackson T. Johnson

**Apprentice-FD**

1. Kristi D. Taylor
2. Aimee M. Colegrove
3. Joseph A. DeVincent

**LIC / OIC Change**

1. Tankersley FH \*
2. High Lawn Funeral Home \*\*\*
3. Groves-Mann FH \*\*\*\*\*
4. Evans-Calfee FH (x2)\*\*\*\*\*

**Funeral Home / Crematory**

1. North Central WV Crematory
2. Rust & Sons Cremation Care

**Crematory Operator**

1. Richard D. Green
2. Randy L. Myers
3. Bret E. Rust
4. Trent E. Rust
5. Rodney S. Turner
6. Lana J. Hibbs

**Reciprocity FS License**

**Courtesy Card**

\* - Mailed 11/20/2023

\*\* - Re-issue

\*\*\* - Mailed 11/27/2023

\*\*\*\* - Mailed 12/7/2023

\*\*\*\*\* - Mailed 12/18/2023