Eugene T. Fahey, President Robert C. Fields, Secretary



Eric B. Nichols Ronald D. Waybright Richard Bishoff Frederick H. Kitchen Paul R. Mateer

Linda Lyter, Executive Director Grady M. Bowyer, Office Manager Alice T. Long, Receptionist

(304) 558 0302 Tele (304) 558 0660 Fax

STATE OF WEST VIRGINIA Board of Funeral Service Examiners 179 Summers Street, Suite 319 Charleston, WV 25301

wvfuneralboard@wv.gov https://wvfuneralboard.wv.gov

- June 10, 2024 Board Meeting @ 1:00 pm Oglebay Park, Wheeling, WV
- 1. Board meeting convenes and establish quorum
- 2. Approve May 26, 2024 board meeting minutes
- 3. Executive Session Complaint Review 2024-01
- 4. Financial and P-card Reports for May, 2024
- 5. Executive Director's Report Database update, New LIC Requirement
- 6. Office Manager's Report License Renewal report, Facility email report, LRR Pass/ Fail Rate, LRR Test Review
- 7. Rules for 2025 Legislative Session
- 8. Computer Upgrades Windows 10 end of support October, 2024
- 9. License Reinstatement Pugh
- 10. Items of Interest / Board Member Concerns
- 11. Next Meeting Date
- 12. Adjourn Meeting
- 13. Licenses to be signed (page 2)

Funeral Service License

Apprentice FS

- 1. Kade L. Swearingen
- 2. Cadance R. Burger-O'Dell
- 3. Isabella R. Stump

Courtesy Card

1. Evan N. Lam

Funeral Director

Crematory Operator

Crematory

Apprentice FD

- 1. Jenna L. Casto
- 2. Rachael R. Strong

LIC Change

1. Arthur H. Wright Funeral Home