

## **COURTESY CARD**

The applicant shall:

1. Certify residency of a state which borders West Virginia;
2. Have licensure status certified by the state board licensed in as a funeral director and embalmer in good standing;
3. Submit an application supplied by the Board;
4. Pay fees

### **PRIVILEGES**

1. A courtesy card holder may conduct funerals, prepare death certificates, and bury a dead human body for an out-of-state funeral establishment, within the boundaries of the state of West Virginia.
2. A courtesy card holder may advertise for his or her funeral establishment in publications or other media in West Virginia, so long as the courtesy card holder follows section 9 of this rule.
3. A courtesy card holder shall obey all laws of the State of West Virginia.

### **EXCEPTION**

1. A courtesy card holder may not open or operate a place of business for the purpose of conducting funerals, embalmings, cremations, hydrolyzation or selling of funeral goods.
2. He or she may not maintain an office or agency in this state.
3. He or she may not be employed by, nor contracted by, a funeral establishment licensed by this state as a licensed funeral service licensee or funeral director.
4. A courtesy card holder may not prepare or embalm dead human bodies within the boundaries of the State of West Virginia.

The violation of this section shall result in the immediate revocation or cancellation of the courtesy card of the violator issued by this Board.