

FUNERAL SERVICE LICENSE

Applicants for a West Virginia Funeral Service license (Funeral Director / Embalmer) are required to take a state law examination, in addition to the National Boards. To be eligible to take the West Virginia Laws, Rules and Regulations (WV LRR) state law examination, the applicant must first meet the following requirements:

IN-STATE APPLICANTS:

1. Completed one-year apprenticeship in West Virginia before, during or after attending mortuary school.
2. Completed 60 semester hours or equivalent of college credit in a community college, state college, or university.
3. Completed, at minimum, a 12-month mortuary school program which results in a diploma or certificate. The program must be accredited by the American Board of Funeral Service Education.
4. Pass the Arts and Science sections of the examination administered by the International Conference of Funeral Service Examining Boards (Conference) examination.
5. Submitted documentation of the above and any other documents which may be requested.

OUT-OF-STATE APPLICANTS (aka Reciprocal Applicants):

This is for the applicant who has served an apprenticeship in another state and is licensed by another state. Applicants who were originally licensed in Pennsylvania should contact the Board office for additional information.

Must meet the same requirements as in-state applicants, as listed above. Exception: the apprenticeship need not be served in West Virginia. And, must be licensed in another state and in good-standing with his/her state of licensure.

GENERAL INFORMATION

An Applicant CANNOT obtain a regular West Virginia license or a reciprocal license without meeting the above requirements.

A regular license and a reciprocal license provide equal privilege in West Virginia. There is no real difference between the two types of licenses. The only true difference is that a reciprocal license identifies the licensee as having meet licensing requirements in another state before becoming licensed in West Virginia.

An applicant who does not meet the above requirements will not qualify for licensure in West Virginia.