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STATE OF WEST VIRGINIA
Board of Funeral Service Examiners
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Board Meeting

January 9, 2024 @ 11:00 am

1. Board meeting convenes and establish quorum
2. Welcome new public member - Rev. Paul R. Mateer
3. Approve November 9, 2023 board meeting minutes
4. Executive Session - Complaint Review - 2023-08, 2024-01, 2024-02, 2024-03 & 2024-04
5. Financial and P-card Reports for November and December, 2023
6. Executive Director's Report - Credit Card processing, Sanitarian's request, Purchasing Audit,
7. Office Manager's Report - CE Provider renewals, FY2022-2023 Legislative Report submission, Apprentice quarterly reports
8. Discussion and Approval of Emergency Rule Changes
9. Discussion and Approval of Code changes
10. Inspector resignation / Approve new inspector - Terry Bollinger
11. New CE Provider
12. Items of Interest / Board Member Concerns
13. Next Meeting Date
14. Adjourn Meeting
15. Licenses to be signed (page 2)

Licenses to be signed

Funeral Service License

1. Samuel N. Stump **
2. Stephen A. Ball

Apprentice - FS

1. Kelsey D. Robinson
2. Travis L. Copenhaver
3. Jacob I. Cooper
4. Jackson T. Johnson

Apprentice-FD

1. Kristi D. Taylor
2. Aimee M. Colegrove
3. Joseph A. DeVincent

LIC / OIC Change

1. Tankersley FH *
2. High Lawn Funeral Home ***
3. Groves-Mann FH *****
4. Evans-Calfee FH (x2)*****

Funeral Home / Crematory

1. North Central WV Crematory
2. Rust & Sons Cremation Care

Crematory Operator

1. Richard D. Green
2. Randy L. Myers
3. Bret E. Rust
4. Trent E. Rust
5. Rodney S. Turner
6. Lana J. Hibbs

Reciprocity FS License

Courtesy Card

* - Mailed 11/20/2023

** - Re-issue

*** - Mailed 11/27/2023

**** - Mailed 12/7/2023

***** - Mailed 12/18/2023