

**Eugene T. Fahey, President  
Robert C. Fields, Secretary**



**Linda Lyter, Executive Director  
Grady M. Bowyer, Office Manager  
Sierra T. Rabel, Administrative Assistant**

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**STATE OF WEST VIRGINIA  
Board of Funeral Service Examiners  
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Charleston, WV 25301**

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**Eric B. Nichols  
Ronald D. Waybright  
Richard Bishoff  
Frederick H. Kitchen  
Paul R. Mateer**

February 9, 2026  
Board Meeting @ 1:00 PM

1. Board meeting convenes and establish quorum
2. Approve January 9, 2026 board meeting minutes
3. Executive Session - Complaint Review - 2025-02, 2025-03, 2025-10 & 2025-12
4. Financial and P-card Reports for January 2026
5. Executive Director's Report - Pet Cremation, Legislation (SB340 & HB4289-Rules, HB4483- 4 yr license)
6. Office Manager's Report - WV LRR review process, HB4483 Revenue Loss, Copier info
7. Items of Interest / Board Member Concerns
8. Next Meeting Date -
9. Adjourn Meeting
10. Licenses to be signed

Funeral Service License	Funeral Director	Crematory Operator 1. Anna Berardinelli
Apprentice FS	Apprentice FD	Crematory
Return to Work	LIC Change	Funeral Home
Facilities Closed		