

FUNERAL DIRECTOR ONLY

To qualify for a Funeral Director Only license, the individual must submit the following information;

1. An official transcript indicating a Bachelor degree from an accredited college or university
2. Documentation of serving a two (2) year apprenticeship under the supervision of a licensed funeral director. During the apprenticeship, you must assist, under general supervision, in the arranging of thirty five (35) services and conduct not less than thirty five (35) disposition services.
3. Take and pass with an average score of not less than seventy-five percent, the West Virginia Laws, Rules and Regulations Examination.

RECIPROCITY REQUIREMENTS

An individual seeking a reciprocity funeral director license must submit the following to the office along with the application:

1. Have an official transcript submitted indicating completion of a Bachelor's degree from an accredited college or university
2. Submit verification of good standing of licensure from all states you are licensed
3. Submit verification of apprenticeship

An applicant seeking a funeral director reciprocity license must have held an active license or its equivalent to practice funeral directing in another state for at least the last 2 years or this can consist of a one (1) year apprenticeship and active license for one (1) year.