

# **Apprenticeships**

## **FUNERAL SERVICE APPRENTICE**

TO APPLY FOR AN FUNERAL SERVICE APPRENTICE LICENSE, CANDIDATES MUST MEET THE FOLLOWING REQUIREMENTS AND SUBMIT AN APPLICATION WITH THE REQUIRED INFORMATION:

1. Possess a high school diploma or equivalent,
2. be 18 years of age or older (birth certificate required to be submitted with the application).
3. Submit a photograph with the application.

Once the application is received and processed, the individual will be notified as to their start date of the apprentice program, which consists of completing a one-year course of apprenticeship under the supervision of a licensed embalmer and a licensed funeral director. The Apprentice shall take an active part in the operation of embalming not less than thirty-five dead human bodies under the direct supervision of a licensed embalmer and an active part in conducting not less than thirty-five funeral services under the general supervision of a licensed funeral director.

The applicant may obtain the required associate degree to become a licensed funeral service licensee before, during or after the apprenticeship.

They may also attend mortuary school before, during or after the apprenticeship.

## **FUNERAL DIRECTOR ONLY APPRENTICE**

TO APPLY FOR AN FUNERAL DIRECTOR ONLY APPRENTICE LICENSE, CANDIDATES MUST MEET THE FOLLOWING REQUIREMENTS AND SUBMIT AN APPLICATION WITH THE REQUIRED INFORMATION:

1. Possess a high school diploma or equivalent,
2. be 18 years of age or older (birth certificate required to be submitted with the application).
3. Submit a photograph with the application.

Once the application is received and processed, the individual will be notified as to their start date of the apprentice program, which consists of completing a two-year course of apprenticeship under the general supervision of a licensed funeral director.

Complete a two (2) year apprenticeship under the general supervision of an active licensed funeral director or funeral service licensee.

Conduct not less than 35 disposition arrangements

Conduct not less that 35 funeral and/ or memorial services

After the two (2) year apprenticeship, take and pass the WV Laws, Rules and Regulations examination with an average score of not less than 75%.

Before applying for a Funeral Director Only license, have an official transcript submitted indicating completion of a Bachelor's degree from an accredited college or university. Once these requirements are finished, the individual is qualified to apply for a Funeral Director Only license.